

# FEE SCHEDULE, 2011 - 2012 School Year

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**Transportation + Lodging (if necessary) + Travel Expenses  
AND  
the Speaker Fee is a separate expense.**

**SHORT DISTANCE TRAVEL**      (*Calculate from Office Address, Arlington, VA*)  
(Car travel up to 100 miles)

- Mileage roundtrip @ 50¢ a mile
- Travel Day Expenses @ \$15

(Car travel 100 to 300 Miles)

- Mileage roundtrip @ 50¢ a mile
- Two –way Travel Day Expenses (\$30)
- Convent lodging (donation of \$30 per night) or hotel/motel costs
- Meals provided during stay or per diem \$30.



**LONG DISTANCE TRAVEL**  
(Travel more than 400 miles requires plane or train.)

- Airfare\* or Train Fare
- Baggage fees (\$50), if applicable
- Terminal-home shuttle (\$70) or airport parking @ \$12 per day
- Two-way Travel Day Expenses (\$30)
- Convent lodging (donation of \$30 per day) or hotel/motel costs
- Meals provided during stay or per diem \$30
- Car rental or provide local transportation.

*\*IF POSSIBLE, provide Frequent Flyer Miles/Award Travel to defray costs.*



**SPEAKER FEE**  
(Refer to Page 2)

***If the SPEAKER FEE presents a financial hardship,  
please suggest a workable adjustment.***

# SPEAKER FEE, 2010 - 2011 School Year

## Adult Presentations

|  |       |
|--|-------|
| <i>Parent Presentation (2 hours or less)</i> | \$300 |
|--|-------|

### **Single Organization**

(School, Parish, Association of Principals/DREs, PTAs, Catechists, Clubs)

|   |       |
|---|-------|
| Base Fee (3 hours or less)              | \$350 |
| Each additional hour or part of an hour | \$100 |

### **Cluster Gathering (2 to 5 Schools/Parishes Combined)**

|   |       |
|---|-------|
| Base Fee (3 hours or less)              | \$500 |
| Each additional hour or part of an hour | \$100 |

### **Region Gathering (6 or more Schools/Parishes Combined)**

|   |       |
|---|-------|
| Base Fee (3 hours or less)              | \$700 |
| Each additional hour or part of an hour | \$100 |

### **Diocesan-Wide Gathering (Institute, Congress, Convention)**

|   |        |
|---|--------|
| Break Out Session (1 hour or less)      | \$300  |
| Keynote Single Session (1 hour or less) | \$500  |
| Half Day (3 hours or less)              | \$1000 |
| Full Day (More than 3 hours)            | \$1500 |



## Student Retreat or Assembly

(Available to Middle School, High School, and/or Confirmation Class)

|                               |       |
|-------------------------------|-------|
| Half Day (3 hours or less)    | \$350 |
| Full Day (More than 3 hours ) | \$500 |



## Student Visits

*Schools that schedule a presentation for parents and/or teachers, may choose to schedule student visits.*

(\$100 initial hour and \$50 for each additional hour or part of an hour)

Kindergarten (15 minutes), Grades 1&2 (20 minutes); Grades 3&4 (30 minutes); Grades 5&6 (45 minutes); Grades 7&8 (60 minutes); High School (45 -60 minutes).